Candidates are requested to read the prospectus carefully & follows following points for complete all task to fill the form:

1. Application form to be filled by the candidate through **ONLINE** mode as available on College website i.e. [www.ucms.ac.in](http://www.ucms.ac.in)
2. After filling up the Application form takes printout of Application form and attached all documents/certificates (like 10th, 12th, Diploma/degree etc.) as mentioned in the prospectus.
3. Attached photocopy of valid ID proof (like Aadhar card, Voter ID card, etc.).
4. Attached application fee of Rs. 550/- in the form of Demand Draft drawn in favour of ‘The Principal, UCMS’.
5. Attached ‘FILLED’ proforma for certification from the Principal of the School/College last attended by the candidates as available on the site.
6. Application form duly completed in all respect should be reached in the Academic Section, Room No. 210, 2nd floor, UCMS, Dilshad Garden, Delhi-110095. Phone No. 22582972-74 extn. 1202 by the **15th September, 2020** positively till 04:00 PM